



## Model Policy

### **Student Accommodations for School District Sponsored Travel, Right for Special Requests, and Prohibition of Retaliation**

Separate overnight accommodations will be required for students of each biological sex participating in school district sponsored overnight travel, as required by *Senate Sub. for HB 2138, enrolled 2023 Kansas Legislative session*.

This policy will be provided to students and parents/legal guardians at the time student participation in overnight travel is planned/confirmed and at the time room assignments are provided. The travel organizer will provide the parent(s)/legal guardian(s) and students with room assignments at least 7 calendar days prior to the scheduled departure for travel, when possible.

Students and/or a parent/legal guardian may request a change in room assignment using the Room Assignment Change Request Form. Requests must be submitted to the travel organizer at least 48 hours in advance of the scheduled departure for travel, unless notification of room assignments is not provided at least seven days in advance of the scheduled departure; if timely notification is not provided, a request may be submitted at any time. Parent/legal guardian signature will be required for all submitted requests.

The completed form will be provided to the travel organizer and maintained with the student release forms/permission forms. Details of these requests will be treated as confidential student records only to be released as authorized by the parent(s)/legal guardian(s).

Reasonable attempts will be made to accommodate trip attendees requiring or requesting special accommodation at no extra cost. Special requests resulting in extra costs may need to be covered by the requestor.

Any student who is subject to retaliation or other adverse action by a school district or any employee thereof as a result of reporting a violation of this section shall have a private cause of action for injunctive relief, damages and any other relief available under law against such school district. All civil actions shall be initiated within two years after the harm occurred. Students who prevail on a claim brought pursuant to this section shall be entitled to monetary damages, including for any psychological, emotional and physical harm suffered, reasonable attorney fees and costs and any other appropriate relief (*Senate Sub. for HB 2138, enrolled 2023 Kansas Legislative session*).

#### Definitions:

School district sponsored travel is defined as any travel that is necessary for students to attend, participate or compete in any event or activity that is sponsored or sanctioned by a school operated by the school district, including, but not limited to, any travel that is organized:



- By any club or other organization recognized by the school
- Through any communication facilitated by the school, such as email.
- Through fundraising activities conducted, in whole or in part, by school district employees or on school district property.

Biological sex is defined as biological indication of male and female in the context of reproductive potential or capacity, such as sex chromosomes, naturally occurring sex hormones, gonads and non-ambiguous internal and external genitalia present at birth, without regard to an individual's psychological, chosen or subjective experience of gender.

The travel organizer is defined as: the school district staff member responsible for coordination, oversight, or planning of overnight travel. If travel is being coordinated with non-district persons/organizations then the school district shall designate a staff member to serve in the capacity of travel organizer on behalf of the district.



<b>Room Assignment Change Request Form</b>			
Student Name:			
Date of Travel:			
Travel Organizer:			
Accommodation Request:			
Parent/Legal Guardian Name:			
Parent Legal/Guardian Signature:		Date:	
<i>To be completed by Travel Organizer</i>			
Request Determination (describe):	<input type="checkbox"/> No accommodation provided <input type="checkbox"/> The following accommodation will be provided:		
Travel Organizer Signature:		Date:	
Parent/Legal Guardian Signature:		Date:	

